

Fyzabad Secondary School

128-132 Guapo Road, Fyzabad, Republic of Trinidad & Tobago Tel/Fax: 677-7357, Email: fyzabad.sec@fac.edu.tt

FSS FORM ONE REGISTRATION 2025 – INFORMATION

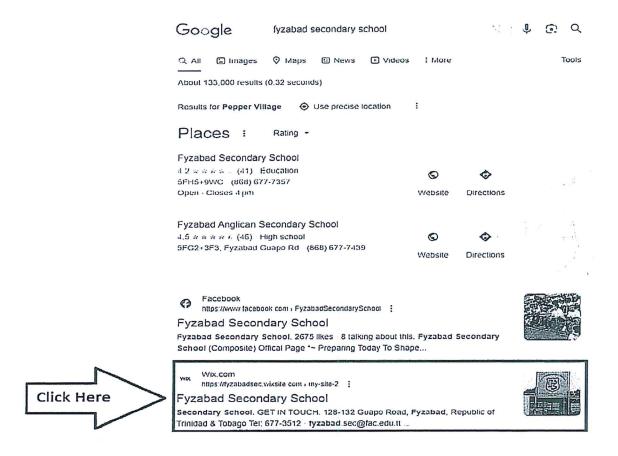
Dear Parent/Guardian/Student

Congratulations on your success in the 2025 SEA Examination. Welcome to the Fyzabad Secondary School Family! Our 2025 SEA Pre-Registration is 'Online'.

Criteria for SEA Registration 2025 at FSS:

- 1. Eligibility to access the application form is an active **Gmail** account (**Parent email address**). To register a successful SEA candidate at FSS, a parent/guardian **must 'log in'**, to upload supporting documents.
- 2. We also advise parents to create an appropriate email address for their child/ward. Please use names as it appears on students' birth certificate ONLY, e.g. <u>firstname.lastname123@gmail.com</u>

For Students with a Device and Internet Connectivity:



Please visit the school website http://fyzabadsec.wixsite.com/my-site-2 from Friday 4 July 2025 to Tuesday 8 July 2025, to complete the 'Online' Pre-Registration process. Also, note that you 'Must Upload' the following documents, during the registration process:

- 1. SEA Admission Slip
- 2. Performance Record Report
- 3. Student's Electronic Birth Certificate (with affidavit, where applicable).
- 4. Student Immunization Card
- 5. Parent/Legal Guardian's valid Picture Identification (Identification Card: **Front & Back**, Driver's Permit or Passport)
- 6. Proof of Guardianship (court order or notarized letter)
- 7. A recent (last six months) passport size photo taken with a plain background.
- 8. Student Permit (non-nationals only)

Follow all instructions and complete each section /field, carefully and correctly. Remember to double check all responses before you click the submit button at the end of the form.

- 3. After completing the 'Online' Pre-Registration process (# 1 and 2 above), parents/guardians along with their child/wards must attend the "face-to-face" registration session at Fyzabad Secondary School on Wednesday 9th July 2025 at follows:
 - Form 1 Group 1 8:30 AM to 9:05 AM
 - Form 1 Group 2 9:05 AM to 9:40 AM
 - Form 1 Group 3 9:40 AM to 10:15 AM
 - Form 1 Group 4 10:15 AM to 10:50 AM
 - Form 1 Group 5 10:50 AM to 11:40 AM
- 4. Parents/Guardians are also required to purchase the following items at the school on Wednesday 9th July 2025:

Items to be Purchased	Cost
FSS Homework Book	\$50.00
FSS Polo Jersey	\$110.00
Examination pad	\$40.00
P.E. Uniform (short pants) or	\$160.00
P.E. Uniform (long pants)	\$180.00
School I.D. Badge	\$100.00
P.T.A. Dues	\$100.00
Approximate Total	\$580.00

- 5. The process for transfer requests is as follows:
 - Students **MUST** be registered (complete the Online Pre-Registration and attend the face-to-face registration session).
 - On the day of face-to-face registration, after completing the registration process, parents/guardians will be directed to complete the Ministry of Education, Secondary Entrance Assessment (SEA) 2025, Request for Transfer Application Form.
 - The school will then forward all request for transfers to the Ministry of Education for processing.

Respectfully

Mrs. Sherron Othello Branche Principal (Ag.) FYZABAD SECONDARY SCHOOL 128-132 GUAPO ROAD, FYZABAD TEL/FAX: 677-7357